



FindAMentor.com

MENTEE QUESTIONNAIRE

This questionnaire is designed so that mentors can verify the authenticity and qualifications of mentees.

Mentee Name: \_\_\_\_\_ . Phone number(s): \_\_\_\_\_ .

Email address \_\_\_\_\_ .

Home Address: \_\_\_\_\_ .

Employer: \_\_\_\_\_ .

Employer phone number and contact person: \_\_\_\_\_ .

Mentee category: \_\_\_\_\_ .

Years experience in category: \_\_\_\_\_ . Description of experience and what you want to learn.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ .

Preferred method of contact for mentor sessions: Phone \_\_\_ Email \_\_\_ In person \_\_\_

Number of mentor sessions requested in the first year? \_\_\_ .

Mentor session time allotted (example; 30 minutes on the phone)? \_\_\_\_\_ .

Reference 1: Name and contact info (email - Phone);

\_\_\_\_\_ .

Reference 2: Name and contact info (email - Phone);

\_\_\_\_\_ .

Resume attached? Yes \_\_\_ No \_\_\_

What makes you a good mentee? Why do you want a mentor?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ .

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Other Comments:

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**Mentee specific training objectives and timeline goals (Discuss this in the first mentor session):**

Formal Training: What type of formal training is available to the mentee? Example: school, association or professional training; seminars, workshops, etc.? Which one will he/she attempt to complete and in what timeframe?

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Site training: What type of site training — experience — can the mentee access? What specifically does the mentee want to learn on site and in what timeframe?

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Skills Training: Are there specific skills that would be helpful for the mentee to learn? What are they? What timeframe is reasonable for the mentee to learn them in?

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Emotional Training: What emotions does the mentee need to build on or release? (Build: confidence, gratitude, attention to detail, perseverance, persistence, patience, etc. Release: anger, frustration, resentment, envy, vengeance, etc.)

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How are your communication skills? How could they improve?

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How is your “Thinking Ahead Big Picture” processing working?

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What’s one thing or skill you want to improve in the next 3 months?

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What we focus on expands! ...Les Hewitt (business coach, author-The Power of Focus)

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